

Properties Artisan

DEPARTMENT: Production

CLASSIFICATION: IATSE Hourly

SCHEDULE: Weekdays, some overtime, weeknights, holidays and weekends

STATUS: Non-Exempt

REPORTS TO: Props Foreman, Props Supervisor, Production Management

WORKS WITH: LJP Staff, Visiting Artists & Designers, IATSE Labor, UC San Diego Residents & Students

SUPERVISES: None

JOB DESCRIPTION

Under the direction of the Props Supervisor and Lead Properties Artisan, the Properties Artisan serves as a key member of La Jolla Playhouse's Production Staff. The position is expected to function in a fast-paced and detail-critical environment, working closely with designers, technicians and artisans and is responsible for the production, creation, procurement and refurbishment of stage props for produced or presented productions of the La Jolla Playhouse to which they are assigned. Key to the success of those projects, the Properties Artisan is responsible for creating, building, maintaining, or obtaining stage properties for the load-in, set up and strike for those productions. The strongest candidate is an artist and technician committed to the artistic vision and mission of La Jolla Playhouse.

RESPONSIBILITIES

- Constructing, maintaining, crafting and/or obtaining properties as assigned by the Props Supervisor and Props Shop Foreman using standard theatrical construction practices and in a timely, safe and sensible manner.
- Organize and maintain assigned shop workspaces.
- Participate in shop clean-up, special projects, and prop shop maintenance as assigned.
- Work strikes and load-ins.
- Inform Prop Shop Manager of shop material needs in a timely fashion.
- Purchase or rent props when necessary with direction from the Props Supervisor.
- Participate in stock transfer to and from warehouses, theatres and rehearsal halls as needed.

- Touch up, repair and maintain items from current production if beyond capabilities of props run crew.
- Build rehearsal props as needed for rehearsal.
- Provide work direction or mentorship to students, over hire or apprentice artisans when necessary.
- Pack and prepare to ship show props that are moving
- Unpack, repair, maintain and repack shows that are presented from co-productions
- Troubleshoot and solve problems to maintain the artistic integrity of the production.
- Attend production meetings, tech rehearsal, previews, and note sessions as requested by the Properties Supervisor or Production Management.
- Function in a professional and collegial manner when collaborating with all theatre personnel, professional creative teams, staff, management and other visiting artists.
- Enhance and support the educational and institutional mission of La Jolla Playhouse.
- Other duties as assigned.

QUALIFICATIONS

- 4 plus years of professional props shop (LORT experience preferred).
- Ability to read and produce stage props from prop drawings
- Demonstrated skills and detailed knowledge of props artisan skills such as fine wood working, cabinetry, finishing and faux finishing, hand and industrial machine stitching, soft good construction and upholstery, mold making and casting; floral arranging; paper goods graphics and construction; intermediate fine carpentry woodworking; furniture construction, MIG welding; props carpentry.
- Wide knowledge of different materials such as: fabrics, plastics, metals, wood, foam, etc. And the willingness to experiment with materials and learn new techniques.
- Ability to draft using AutoCAD or VectorWorks a plus.
- Knowledge of and dedication to safe working practices, OSHA 10 a plus.
- Ability to creatively problem solve and think outside the box.
- Possess strong critical thinking, attention to detail, problem solving, organizational skills, and able to carry out projects from beginning to end.
- Ability to multi-task and work under time constraints, maintaining a productive attitude.
- Ability to climb and work on ladders, lifts, catwalks, and grids.
- Ability to regularly lift 50lbs or more.
- Valid Driver's License and reliable transportation.



EMPLOYMENT OPPORTUNITIES

To Apply:

- Please send resume and references along with a cover letter to productionjobs@ljp.org
- No phone calls please

La Jolla Playhouse is an Equal Opportunity Employer and is committed to achieving a diverse workforce.

Employment decisions are based on needs of the organization, job requirements and individual qualifications without regard to race, gender, religion, age or belief and encourages applicants of all backgrounds to apply.