

Conservatory Director

DEPARTMENT: Learning and Engagement

REPORTS TO: Director of Learning

LOCATION: La Jolla, California on the beautiful campus of the University of California, San Diego

FLSA STATUS: This is a seasonal, variable-hour, non-exempt (hourly) position, not eligible for benefits

COMPENSATION: \$30.00 per hour for Planning / \$60.00 per hour for Teaching

POSTING DATE: January 2023

HOW TO APPLY: Submit a cover letter and resume to bcavaiola@ljp.org. Please include in the subject line – Conservatory Director.

APPLY BY: February 10, 2023.

ORGANIZATION OVERVIEW

La Jolla Playhouse is a place where artists and audiences come together to create what's new and next in the American theatre, from Tony Award-winning productions, to imaginative programs for young audiences, to interactive experiences outside our theatre walls. Founded in 1947 by Gregory Peck, Dorothy McGuire and Mel Ferrer, the Playhouse is currently led by Tony Award winner Christopher Ashley, the Rich Family Artistic Director of La Jolla Playhouse, and Managing Director Debby Buchholz. The Playhouse is internationally renowned for the development of new plays and musicals, including mounting 108 world premieres, commissioning 70 new works, and sending 33 productions to Broadway, garnering a total of 38 Tony Awards, as well as the 1993 Tony Award for Outstanding Regional Theatre. These works include the Broadway hits *Come From Away*, *Diana* and *Memphis*, all directed by Ashley; *The Who's Tommy*; the Pulitzer Prize-winning *I Am My Own Wife*; and *Jersey Boys*.

La Jolla Playhouse is committed to diversity in all areas of our work, on and off stage. We lead with our values and encourage individuals with unique perspectives to apply. La Jolla Playhouse is proud to be an Equal Opportunity Employer (EOE).

STATEMENT OF JOB

The Director of the Conservatory leads the La Jolla Playhouse Conservatory, a five-week, exciting professional training program for high school students in acting, scene study, voice and speech, improvisation and movement. This position includes recruitment, auditioning, supporting the hiring and training of faculty, and facilitating the 5-week program onsite at La Jolla Playhouse.

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ESSENTIAL JOB DUTIES

- Work with Director of Learning to hire and mentor teaching artist faculty
- Recruit and promote Conservatory program to San Diego high school students
- Lead a virtual audition workshop for potential Conservatory students
- Review virtual auditions, run call backs, and student selection to program
- Develop programmatic calendar
- Develop curriculum
- Teach master classes in a core subject
- Attend scheduled meetings including faculty meetings and pre-Conservatory Orientation
- Prepare and direct a culminating presentation

REQUIREMENTS & PROFICIENCIES

- Experience in guiding the audition process for high school aged youth
- Strong passion for instructing and mentoring youth in theatre
- Classroom pedagogy and best practices in classroom management
- Knowledge of and use of equitable and accessible learning environments
- Observing and providing constructive feedback to theatre education professionals
- Is an active working theatre artist as well as an educator
- Preferred Graduate degree (MA, MFA, etc.) in related field
- At least 5 years of working experience in a similar role
- Cultural competency to work with individuals from diverse backgrounds and work well with a diverse set of community-based organizations, residents, and stakeholders
- Ability to work independently, be flexible, and manage multiple priorities
- Detail-oriented with excellent communication, organizational, interpersonal, and writing skills
- Must be extremely organized, with great attention to detail
- Ability to work with highly confidential information in a professional and ethical manner
- Takes initiative in solving problems and improving processes
- Alignment with the values of La Jolla Playhouse
- A commitment to uphold and support the Playhouse's Anti-Racism Action Plan
- An ideal candidate sees themselves rooted in San Diego in order to lead the program for consecutive summers
- Being fully vaccinated against COVID-19 by an FDA approved vaccine is a condition of employment
- Successful completion of a Live Scan criminal background check and a TB test are conditions of employment

SUMMER 2023 SCOPE OF WORK

- Up to 40 paid hours of prep work beginning March 1, 2023 including recruitment, reviewing applications & auditions; facilitating a virtual audition workshop on March 20, 2023 at 4:30-5:30 pm; leading in-person callbacks on April 8, 2023 at 2:00 pm; hiring faculty; setting up space; leading an Orientation for Conservatory students and parents on Saturday, June 24 at 11:00 am.
- Conservatory Program: June 26-July 28, 2023 (no program July 4th), 9:30 am-5:00 pm M-F (Director hours are 9:00-5:30 daily).