

# BIPOC Stage Management Fellow

<b>DEPARTMENT:</b>	Production
<b>REPORTS TO:</b>	Production Manager
<b>LOCATION:</b>	La Jolla, California on the beautiful campus of the University of California, San Diego
<b>FLSA STATUS:</b>	This is a full-time, exempt (salaried) position, eligible for a full array of benefits including health insurance, paid time off and 403(b) retirement plan
<b>COMPENSATION:</b>	\$62,400 annually

<b>IMPORTANT DATES:</b>	Application Submission Deadline: July 15, 2022
	Interviews: August, 2022
	Fellow Selected: September 1, 2022
	Fellowship Start Date: January 1, 2023
	Fellowship End Date: December 31, 2024

## ORGANIZATION OVERVIEW

La Jolla Playhouse is a place where artists and audiences come together to create what's new and next in the American theatre, from Tony Award-winning productions, to imaginative programs for young audiences, to interactive experiences outside our theatre walls. Founded in 1947 by Gregory Peck, Dorothy McGuire and Mel Ferrer, the Playhouse is currently led by Tony Award winner Christopher Ashley, the Rich Family Artistic Director of La Jolla Playhouse, and Managing Director Debby Buchholz. The Playhouse is internationally renowned for the development of new plays and musicals, including mounting 108 world premieres, commissioning 60 new works, and sending 33 productions to Broadway, garnering a total of 38 Tony Awards, as well as the 1993 Tony Award for Outstanding Regional Theatre. These works include the Broadway hits *Come From Away* and *Memphis*, both directed by Christopher Ashley; *The Who's Tommy*; the Pulitzer Prize-winning *I Am My Own Wife*; and *Jersey Boys*.

La Jolla Playhouse is committed to diversity in all areas of our work, on and off stage. We lead with our values and encourage individuals with unique perspectives to apply. La Jolla Playhouse is proud to be an Equal Opportunity Employer (EOE).

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## STATEMENT OF JOB

La Jolla Playhouse's BIPOC Stage Management Fellowship is a two-year Production Department position with full salary and benefits. It provides both production and administrative experience, and is intended for early- or mid-career stage managers whose professional aspirations may include production management.

In addition to being fully embedded in the Playhouse's Production Department, the fellow's time at the Playhouse will culminate with at least one stage manager slot in the subscription season of their second year or the year following their fellowship.

## FELLOWSHIP OUTCOMES

- Serve as Assistant Stage Manager for at least two subscription season shows in their first year;
- Serve as Stage Manager for at least one subscription season show in their second year or the year following;
- Stage Management assignments on workshops and readings of new work throughout both years;
- Immersion and active participation in Production Department meetings, subscription season production meetings, occasional Artistic Department/season planning meetings;
- Full engagement with all LJP productions (attend company breakfasts, read-throughs, run-throughs, dress rehearsals and opening nights)

This fellowship is designed to be customizable to the fellow's needs and passions. There are many more opportunities for the BIPOC Stage Management Fellow to engage with the Playhouse and its activities. These could include:

- The opportunity to assistant production manage a subscription show in their first and/or second year;
- The opportunity to serve as a stage manager for our annual [POP Tour](#) for young audiences, our [DNA New Work Series](#), and a show in our [Without Walls](#) program of site-responsive and immersive shows;
- Engagement with [UC San Diego's MFA Theatre and Dance](#) program;
- Participation in the Playhouse's BIPOC Affinity Group and our Accountability and Inclusion Alliance (AIA), a staff-led initiative to reveal and dismantle systemic inequities within LJP structures, policies and practices to create impactful solutions for a safe, equitable and anti-racist community.

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## GUIDELINES

- Open to all BIPOC candidates, regardless of current AEA status [Note: LJP is a LORT theatre that operates on the AEA contract];
- Ability to commit to making San Diego your primary residence for two years (allowing for occasional out-of-town stage management and other professional commitments);
- 3-5 years of professional stage management or equivalent experience;
- Being fully vaccinated against COVID-19 by an FDA-approved vaccine is a condition of employment.

## APPLICATION MATERIALS

- Resume;
- Personal Statement (may be written or recorded), including examples of your approach/style of working or facilitating an artistic process. What was the most effective team you worked on, and why? (Written statements may be up to 500 words; recorded statements may be up to 3 minutes);
- Three professional letters of reference.